



**THOMAS L. GARTHWAITE, M.D.**  
Director and Chief Medical Officer

**FRED LEAF**  
Chief Operating Officer

COUNTY OF LOS ANGELES  
DEPARTMENT OF HEALTH SERVICES  
313 N. Figueroa, Los Angeles, CA 90012  
(213) 240-8101

BOARD OF SUPERVISORS

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February 3, 2005

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL OF AMENDMENT NO. 4 TO AGREEMENT NO. H-211094 FOR  
PUBLIC CAFETERIA CONCESSION SERVICES**  
(2nd District) (3 votes)

IT IS RECOMMENDED THAT YOUR BOARD:

Approve and instruct the Director of Health Services, or his designee, to sign the attached Amendment No. 4 (Exhibit I) to Agreement No. H-211094 with Morrison Management Specialists, Inc., for the provision of public cafeteria concession services at Harbor-UCLA Medical Center, effective on a month-to-month basis for a period of six (6) months from March 1, 2005 through August 31, 2005, with an estimated revenue of \$36,438 for the extension period.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION:

The purpose of the recommended action is to ensure the continued provision of public cafeteria concession services at Harbor-UCLA Medical Center (H-UCLA MC) on a month-to-month basis for a period of six (6) months, effective from March 1, 2005 through August 31, 2005, while a Request for Proposals process is being finalized.

FISCAL IMPACT/FINANCING:

This is a revenue generating agreement. The contractor currently pays H-UCLA MC 5% of the gross receipts derived from the operation of the public cafeteria.

Estimated revenue to H-UCLA MC during this six-month period from March 1, 2005 through August 31, 2005, will be approximately \$36,438.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

On May 9, 2000, the Board approved a revenue concession agreement with Morrison for the provision of public cafeteria concession services at H-UCLA MC for a three-year period, commencing May 9, 2000 through August 31, 2003, with a six-month automatic renewal through February 29, 2004 with an annual estimated revenue of \$72,000. The public cafeteria services include the provision of breakfast, lunch and dinner to H-UCLA MC employees and public, snack food cart services on H-UCLA MC grounds and vending machine services within the public cafeteria area.

On November 21, 2000, the Board approved Amendment No. 1 to Agreement H-211094, authorizing Morrison to make additional improvements to the public cafeteria, at no cost to County. Amendment No. 1 also approved the upgrade of the public cafeteria for the benefit of H-UCLA MC employees and public.

Amendment No. 2 extended the term of the Agreement through August 31, 2004 and added various required standard provisions.

The most recent Amendment No. 3 extended the term of the Agreement from September 1, 2004 through February 28, 2005 and updated contract provisions pertaining to child support and contractor responsibility and debarment.

Morrison is financially sound and continues to prove their ability to provide high quality food services through their dietary services contracts with the Department of Health Services (DHS).

Contract monitoring functions will be performed by Administrative staff at H-UCLA MC.

County Counsel has approved Amendment No. 4 as to form.

CONTRACTING PROCESS:

DHS is in the process of completing a Request for Proposals for dietary services at four facilities, including H-UCLA MC. The public cafeteria concession services at H-UCLA MC will be included in that solicitation.

IMPACT ON CURRENT SERVICES (OR PROJECTS):

Approval of Amendment No. 4 will allow public cafeteria concession services to continue from March 1, 2005 through August 31, 2005, while the Request for Proposals solicitation process is completed.

The Honorable Board of Supervisors  
February 3, 2005  
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When approved, this Department requires three signed copies of the Board's action.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Thomas L. Garthwaite". The signature is stylized with a large, looping initial "T".

Thomas L. Garthwaite, M.D.  
Director and Chief Medical Officer

TLG:amb

Attachments (1)

c: Chief Administrative Officer  
County Counsel  
Executive Officer, Board of Supervisors

BLETCD3754

**SUMMARY OF AGREEMENT**

1. TYPE OF SERVICES:

Public Cafeteria Concession Services at H-UCLA Medical Center.

2. AGENCY ADDRESS AND CONTACT PERSON:

Morrison Management Specialists, Inc.  
1727 Axenty Way  
Redondo Beach, CA 90278  
Attention: Edward M. Clark  
Telephone: (310) 798-4017

3. TERM:

The term of Amendment No. 4 to Agreement No. H-211094 is effective on a month-to-month basis for a period of six (6) months from March 1, 2005 through August 31, 2005.

4. FINANCIAL INFORMATION:

This Amendment is at no cost to County. The estimated revenue to H-UCLA Medical Center from March 1, 2005 through August 31, 2005 is \$36,438.

5. PERSON ACCOUNTABLE FOR PROGRAM MONITORING:

Angela Brown, Contract Liaison, H-UCLA Medical Center  
Telephone: (310) 222-1678

6. GEOGRAPHIC AREA SERVED:

2nd District

7. APPROVALS:

H-UCLA Medical Center: Tecla Mickoseff, CEO

Contracts and Grants Division: Cara O'Neill, Chief

County Counsel (approval as to form): Elizabeth Friedman, Senior Deputy County Counsel

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EXHIBIT I

Contract No. H-211094

PUBLIC CAFETERIA CONCESSION SERVICES  
AGREEMENT AT HARBOR-UCLA MEDICAL CENTER

AMENDMENT NO. 4

THIS AMENDMENT is made and entered into this \_\_\_\_\_ day  
of \_\_\_\_\_, 2005,

by and between

COUNTY OF LOS ANGELES  
(hereafter "County"),

and

MORRISON MANAGEMENT  
SPECIALISTS, INC. (hereafter  
"Contractor").

WHEREAS, reference is made to that certain document entitled  
"PUBLIC CAFETERIA CONCESSION SERVICES AGREEMENT AT HARBOR-UCLA  
MEDICAL CENTER", dated May 9, 2000, and further identified as  
County Agreement H-211094, and any Amendments thereto (all  
hereafter referred to as "Agreement"); and

WHEREAS, it is the intent of the parties to amend Agreement  
to extend its term and to make the changes described hereinafter;  
and

WHEREAS, Agreement provides that changes may be made in the  
form of a written amendment which is formally approved and  
executed by the parties.

NOW, THEREFORE, the parties agree as follows:

1. This Amendment shall become effective March 1, 2005.
2. The term of this Agreement is hereby extended on a

month-to month basis, for a maximum of 6 months, effective March 1, 2005 through August 31, 2005, unless sooner terminated by County.

3. Except for the changes set forth here-in-above, the wording of Agreement shall not be changed in any respect by this Amendment.

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be subscribed by its

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Director of Health Services and Contractor has caused this  
Amendment to be subscribed in its behalf by its duly authorized  
officer, the day, month, and year first above written.

COUNTY OF LOS ANGELES

By \_\_\_\_\_  
Thomas L. Garthwaite, M.D.  
Director and Chief Medical Officer

MORRISON MANAGEMENT SPECIALISTS,  
INC. \_\_\_\_\_  
Contractor

By \_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

Title \_\_\_\_\_  
(AFFIX CORPORATE SEAL)

APPROVED AS TO FORM  
BY THE OFFICE OF THE COUNTY COUNSEL:

By \_\_\_\_\_  
Deputy

APPROVED AS TO CONTRACT  
ADMINISTRATION:

Department of Health Services

By \_\_\_\_\_  
Cara O'Neill, Chief  
Contracts and Grants

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01/31/05